

RANGSUTRA CRAFTS INDIA LIMITED

CIN: U52511RJ2006PLC026497

Registered Office: A-39, Karni Nagar, Lalgarh, Bikaner -334001, Rajasthan

Contact no.: 0151-2202148 email: info@rangsutra.com website: www.rangsutra.com

POSTAL BALLOT FORM

S. No.	Particulars	Details
1.	Name of the First Named Shareholder (IN BLOCK LETTERS)	
2.	Postal address	
3.	Registered Folio No.	
4.	Class of Share	EQUITY

I hereby exercise my/our vote in respect of Ordinary Resolutions enumerated below by recording my /our assent or dissent to the said resolutions in the following manner:

Item No.	Description	No. of Shares held by me/us	I/We assent to the resolution Please tick (<input checked="" type="checkbox"/>)	I/We dissent to the resolution Please tick (<input checked="" type="checkbox"/>)
1.	Sub-Division of Equity Shares from the face value of Rs. 100/- per share to Rs. 10/- per share			
2.	Alteration of Memorandum of Association of the Company			

Date:

Place:

(Signature of the Shareholder)

General Information

- Please read the instructions printed overleaf carefully before filling this Form and for e-voting, please refer to the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.
- The postal ballot/e-voting period commences on Sunday, 24th December 2017 (9:00 am) and ends on Monday, 22nd January 2018 (05:00 pm).
- There will be one Ballot Form for every Folio No., irrespective of the number of joint holders.
- Voting rights in the Ballot Form cannot be exercised by a proxy. However, corporate and institutional shareholders shall be entitled to vote through their authorised representatives with proof of their authorisation, as stated in the instructions.

Instructions

1. A Member who is entitled to vote will complete this Postal Ballot Form in all respect and send it to the Scrutinizer Mr. Arun Kumar Gupta, Practicing Company Secretary, New Delhi in the enclosed postage-prepaid self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Forms, if deposited in person or sent by courier / speed post at the expense of the Member will also be accepted.
2. Alternatively, a Member may vote through electronic mode as per the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.
3. The self-addressed envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.
4. This form should be completed and signed by the Member. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first-named Member and in his / her absence, by the next-named Member.
5. Consent must be accorded by placing a tick mark [✓] in the column '*I/We assent to the resolution*' or dissent must be accorded by placing a tick mark [✓] in the column '*I/We dissent to the resolution*'.
6. **A postal ballot form shall be considered invalid if:**
 - a. A form other than one issued by the Company has been used;
 - b. It has not been signed by or on behalf of the Member;
 - c. Signature on the Postal Ballot Form doesn't match the specimen signatures with the Company;
 - d. It is not possible to determine without any doubt the assent or dissent of the Member;
 - e. Neither assent nor dissent is mentioned;
 - f. Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member;
 - g. The envelope containing the Postal Ballot Form is received after the last date prescribed;
 - h. The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - i. It is received from a Member who is in arrears of payment of calls;
 - j. It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
 - k. Member has made any amendment to the Resolution or imposed any condition while exercising his/her vote.
7. Duly completed Postal Ballot Forms should reach the Scrutinizer **on or before the close of working hours on Monday, 22nd January 2018 (i.e. 17.00 Hours IST)**. If any Postal Ballot Form is received after this date, it will be considered that no reply from the concerned Member has been received.
8. A Member may request for a duplicate Postal Ballot Form to Mr. Om Prakash Sahu, Finance Manager of the Company at Plot No. 118, Near Phed Water Tank, Rani Bazar Industrial Area, Bikaner-334001, Rajasthan or mail at opsahu@rangsutra.com. if so required. However, the duly filled-in duplicate Postal Ballot Forms should reach the Scrutinizer not later than the date specified in Item (7) above.
9. In case of shares held by any Company, Trust, Society, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution / Power of Attorney / attested specimen signatures etc. In case of electronic voting, documents such as the certified true copy of Board Resolution / Power of Attorney, along with attested specimen signatures, should be mailed to the Scrutinizer at csarungupta@gmail.com, with a copy marked to evoting@nsdl.co.in or deposited at the Registered Office of the Company.
10. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage-prepaid envelopes, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
11. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the Member on the relevant date, i.e. Saturday, 16th December 2017.
12. The Scrutinizer's decision on the validity of the postal ballot form shall be final.
13. Only a Member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as intimation only.